



# Reading First California Technical Assistance Center

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## Cohort 2, 3 and 4 LEAs

In reviewing the Guidelines for the 2008-2009 Reading First Evaluation LEA Internal Evaluation Report during the April 29<sup>th</sup> Webcast, you were informed that Cohort 2 would submit a Sustainability Plan in lieu of the LEA Professional Development Report 2008-2009, and the LEA Professional Development Plan for 2009-2010.

It has come to our attention that not submitting the LEA Professional Development Report for 2008-2009 leaves a gap in the required documentation of professional development activities during your last year of participation in Reading First. Therefore, we are respectfully asking that this report be completed and submitted with your Internal Evaluation Report in order to uphold the integrity of this yearly accountability requirement that validate your district's judicious professional development choices in reading/language arts.

You will not, however, be required to complete the Professional Development Plan for 2009-2010. In this case, the Sustainability Plan will replace the Professional Development Plan.

### Summary: Required for Cohort 2

- LEA Professional Development Report 2008-2009
- Sustainability Plan